



## Grant Township Board

Regular Board Meeting

February 11, 2025 6:00pm

Grant Township Meeting Hall

220 Gratiot Street, Copper Harbor, MI 49918

Phone: (906) 289-4292

### Call To Order 6:00pm

### Roll Call

Present – Art, Staci, Meg, Greg, Cheryl

Absent – none

### Agenda & Minutes Approvals

- **Motion** to approve, February 11, 2025, Regular Board Meeting Agenda by Staci, 2<sup>nd</sup> by Art. All in favor – **Motion Carries**
- **Motion** to approve December 26, 2024, Special Board Meeting Minutes by Art, 2<sup>nd</sup> by Staci. All in favor – **Motion Carries**
- **Motion** to amend January 14, 2025 bill pay as per attachment by Meg, 2<sup>nd</sup> by Greg. **Roll Call vote:** Meg - Y, Staci - Y, Art - Y, Greg - Y; Abstain: Cheryl. **Motion Carries**
- **Motion** to approve January 14, 2025, Regular Board Meeting Minutes by Greg, 2<sup>nd</sup> by Staci. Abstain: Cheryl. All others in favor – **Motion Carries**

### Supervisor's Remarks

- **Starlink (Business Edition)** with High Performance WIFI Router and High Performance 2m Starlink Router Cable for \$2,500. Please contact Clerk, Cheryl Ochodnicky if you are interested.
  - Item listed for further action under Old Business
- **Board of Review Meeting** Times and Dates
  - Organizational Meeting on March 4 at 4:00 pm
  - **Board of Review Appeals March 10, 2025 , 9am-3pm**
  - **Board of Review Appeals March 12, 2025, 3pm-9pm**
  - Optional Work Session March 13, 2025, 10:30am
- **BS&A Payments update**
  - Taxpayers can now pay their current tax bill and also Water and Sewer Bills by credit/debit card online or in-person

- **MRWA Award Nomination**
  - I was pleased to submit this nomination on behalf of the Board of Trustees, who unanimously and enthusiastically believe that we are very fortunate to have Truman Jones leading our Public Works team!
  - Item listed for further action under New Business
- **Copper Dog 150 is almost here!**

## Department Reports

1. Treasurer's Report
  - a) General fund balance is \$608,853.14
  - b) Fire dept. fund balance is \$286,853.24
  - c) Copper Harbor DDA (Downtown Development Authority) fund balance is \$89,452.13
  - d) Water fund balance is \$292,993.67
  - e) Sewer fund balance is \$219,405.14
2. Maintenance Department Report – See below
3. Public Safety Report
  - a) Copper Harbor Fire Department – See below
  - b) Lac La Belle Fire Department – none
4. Cemetery Report – Atlas Preservation (supply company) holds a yearly headstone cleaning contest. A headstone from Copper Harbor Cemetery won the contest! Nine-month-old May Lauvaux's headstone, found sunken in the ground, was cleaned by Kaelyn Wright and Gracen Bory.

## Committee Reports

- 1) Copper Harbor Downtown Development Authority (DDA)
  - a) Vacant seat appointment, term ending September 2026. Natasha Walters was appointed to fill the vacant seat.
  - b) Discussed parking.
  - c) Commissioned Kaelyn Wright to research the history of the area's indigenous peoples for an infographic.
  - d) Discussed post-holiday park cleanup.
  - e) Discussed CopperDog sponsorship, Team Dog level, and a logo for the DDA.
- 2) Recreation Plan Committee - none
- 3) Parks Committees
  - a) Lac La Belle – Will be looking at getting topsoil and seeding Union Park this spring.

- b) Copper Harbor - none
- 4) Pedestrian & Bicycle Access Committee – none
- 5) Wellhead Protection Plan Committee - none
- 6) Housing Committee - none
- 7) Materials Maintenance Committee - none

### County Meetings Reports

- (1) Keweenaw County Road Commission February 10, 2025 Reg Board Meeting – Met at 2:00pm. Meg attended. Discussed the new permitting system which can be accessed through their website: [keweenawcountyonline.org](http://keweenawcountyonline.org).
- (2) The **Keweenaw County Road Commission and Keweenaw County Board of Commissioners** will hold a Joint Special Meeting **February 27, 2025**. Funding for the new Essential Operations Center building will be discussed.

### Old Business

#### 1) StarLink

- a. **Motion** to lower price by another \$500 to \$2,000 by Meg, 2<sup>nd</sup> Greg. **Roll Call vote:** Meg – Y, Staci – Y, Art – Y, Greg – Y, Cheryl – Y. **Motion Carries**

#### 2) FY 2025-2026 Officers' Salary

- a. Resolutions 2025-04A, 2025-04B, 2025-04C and 2025-04D
- b. No Changes since FY 2022-2023
  - i. **Resolution 2025-04A – Supervisor – Motion** for raise of 9% to \$27,150.00 taking effect 4/1/2025 by Art, 2<sup>nd</sup> Staci. **Roll Call vote:** Cheryl – Y, Greg – Y, Staci – Y, Art – Y; Abstain – Meg. **Motion Carries. Adopted 2/11/2025**
  - ii. **Resolution 2025-04B – Clerk – Motion** for raise of 9% to \$25,620.00 taking effect 4/1/2025 by Meg, 2<sup>nd</sup> none. **Roll Call vote:** Art – Y, Staci – Y, Greg – Y, Meg – Y; Abstain – Cheryl. **Motion Carries. Adopted 2/11/2025**
  - iii. **Resolution 2025-04C – Treasurer – Motion** for raise of 6% to 24,910.00 taking effect 4/1/2025 by Staci, 2<sup>nd</sup> Art. **Roll Call vote:** Staci – Y, Art – Y, Meg – Y, Cheryl – Y; Abstain – Greg. **Motion Carries. Adopted 2/11/2025**
  - iv. **Resolution 2025-04D – Trustees – Motion** for raise to \$6,210.00; plus \$150.00/Special Meeting taking effect 4/1/2025 by Greg, 2<sup>nd</sup> Cheryl. **Roll Call vote:** Meg – Y, Greg – Y, Cheryl – Y; Abstain – Art, Staci. **Motion Carries. Adopted 2/11/2025**

**Point of order called at 7:00. Break for 5 minutes.**

**Meeting reconvened at 7:04.**

**3) Non-Statutory meetings/workshops, essential to effective governance**

**a. Resolution 2025-05**

- b. Authorize officers and deputies to be compensated at the Deputy Pay hourly rate plus mileage for attending non-statutory meetings, workshops or presentations as approved by the Board of Trustees
  - i. The total amount allocated to such events shall not exceed \$2,000 in total over the course of the Fiscal Year.
  - ii. Examples include zoning workshops such as the December workshop with Pat Coleman, the MM presentation at WUPPDR
  - iii. Excluded are Conferences and trainings offered by organizations such as MTA or MSU Extensions Services, in which case the township will pay only the cost of the training, mileage reimbursement and meals per our Travel Policy
- c. **Resolution 2025-05 – Motion to adopt** by Staci, 2<sup>nd</sup> none. **Roll Call vote:** Staci – Y, Art – Y, Greg – Y, Meg – Y, Cheryl – Y. **Motion Carries. Adopted 2/11/2025**

**4) Committee Chairperson Compensation, non-statutory chair assignments**

**a. Resolution 2025-06**

- b. Authorize compensation at a rate of \$200.00 per meeting to persons appointed to serve as chair to Township Committees and Advisory Boards as authorized by and report directly to the Township Board of Trustees.
  - i. Duties of a chair include leading and managing the committee meetings, organizing agendas and ensuring attendance, preparing and presenting reports, leading discussions, following up on actions, and acting as spokesperson
  - ii. Including but not limited to the Recreation Plan Committee, Parks Committees (Lac La Belle and Copper Harbor), Pedestrian & Bicycle Access Committee Housing Committee, and Materials Maintenance Committee
  - iii. Exclusions include the chairpersons of the DDA, Board of Electors, Wellhead Protection Plan Committee and other authorities or subordinate meeting groups whose functions are defined by statute in articles of incorporation or bylaws drafted and amended by the Township Board
  - iv. Chairperson must take the Oath of Office and subscribe to the Ethics Policy and Employee Handbook of Grant Township.
- c. **Resolution 2025-06 – Motion to adopt** by Art, 2<sup>nd</sup> none. **Roll Call vote:** Meg – Y, Art – Y, Staci – Y, Greg – Y, Cheryl – Y. **Motion Carries. Adopted 2/11/2025**

**5) Capital Improvements Plan Workshops**

**a. Resolution 2025-07**

- i. Authorize payment to Trustees to attend CIP workshops at the Deputy Pay Hourly rate plus mileage
- ii. Meeting with Jeff Radcliffe of KEDA this Friday at 4
- b. **Resolution 2025-07 – Motion to adopt** by Meg, 2<sup>nd</sup> none. **Roll Call vote:** Art – Y, Staci – Y, Greg – Y, Cheryl – Y, Meg – Y. **Motion Carries. Adopted 2/11/2025**

**6) Keweenaw County Planning Commission Master Plan Workshops**

**a. Resolution 2025-08**

i. Authorize Meg North or her Deputy to attend Master Plan Meetings at the Deputy Pay Hourly rate plus mileage

b. **Resolution 2025-08 – Motion to adopt** by Staci, 2<sup>nd</sup> none. **Roll Call vote:** Art - Y, Staci – Y, Greg – Y, Cheryl – Y, Meg – Y. **Motion Carries. Adopted 2/11/2025**

**7) Keweenaw County Road Commission Monthly Meetings**

**a. Resolution 2025-09**

i. Authorize any one Trustee to attend monthly Keweenaw County Road Commission meetings as a delegate and to then report to the Grant Township Board at the Deputy Pay Hourly rate plus mileage

b. **Resolution 2025-09 – Motion to adopt** by Greg, 2<sup>nd</sup> none. **Roll Call vote:** Art – Y, Staci – Y, Greg – Y, Cheryl – Y, Meg – Y. **Motion Carries. Adopted 2/11/2025**

**8) Water/Sewer Administrative Services**

**a. Resolution 2025-10**

i. Authorize current Grant Township Supervisor be compensated at the pre-established rate of \$200/month to be split 50/50 within water/sewer budgets

1. Reference Resolution #14-2023

ii. Retroactive to April of 2024

b. **Resolution 2025-10 – Motion to adopt** by Staci, 2<sup>nd</sup> none. **Roll Call vote:** Art – Y, Staci – Y, Greg – Y, Cheryl – Y; Abstain: Meg. **Motion Carries. Adopted 2/11/2025**

**9) Assistance/ Training for Officers and Deputies of Grant Township**

**a. Resolution 2025-11**

i. Authorize Karen Karl to be compensated at the rate of Deputy Pay for services as required and deemed non-statutory to the duties of Deputy Supervisor to be allocated to General Legislative Funds, not to exceed an average of 20 hours per month

b. **Resolution 2025-11 – Motion to adopt** by Meg, 2<sup>nd</sup> none. **Roll Call vote:** Meg – Y, Art – Y, Staci – Y, Greg – Y, Cheryl – Y. **Motion Carries. Adopted 2/11/2025**

**10) Grant Administrative Services**

**a. Resolution 2025-12**

i. Authorize Meg North to be compensated at a rate of Deputy Pay for duties associated with managing grants via the MiGrants portal and to also attend meetings as necessary. Not to exceed 10 hours a month.

ii. Authorize a Board-approved substitute to attend meetings if Meg is unavailable.

b. **Resolution 2025-12 – Motion to adopt** by Cheryl, 2<sup>nd</sup> none. **Roll Call vote:** Art – Y, Staci – Y, Greg – Y, Cheryl – Y; Abstain: Meg. **Motion Carries. Adopted 2/11/2025**

**New Business**

1) **Motion to approve** 2025 Copper Dog Trail Permission Form by Meg, 2<sup>nd</sup> Staci. All in favor. **Motion Carries.**

2) MRWA Spring Conference

a. MRWA Spring Conference is March 18 at the Grand Traverse Resort

- b. **Motion to** send Truman to the Spring Conference not to exceed \$1,500.00 for conference and plus one conference meals by Art, 2<sup>nd</sup> Meg. **Roll Call vote:** Meg – Y, Art – Y, Staci – Y, Greg – Y, Cheryl – Y. **Motion Carries**
- 3) **Motion to approve** repairs on the Ford Truck up to \$1,700.00 by Cheryl, 2<sup>nd</sup> Art. **Roll Call vote:** Meg – Y, Art – Y, Staci – Y, Greg – Y, Cheryl – Y. **Motion Carries**
- 4) **Motion to approve** Office Equipment Order Request, Supervisor, not to exceed \$1,300.00 (out of Supervisor's budget) by Meg, 2<sup>nd</sup> Cheryl. **Roll Call vote:** Art – Y, Staci – Y, Greg – Y, Cheryl – Y, Meg – Y. **Motion Carries**
- 5) March Regular Board Meeting Location
- a. **Motion to** change the March Regular Grant Township Board Meeting location to the Grant Township Meeting Hall located at 220 Gratiot Street, Copper Harbor, Mi. by Meg, 2<sup>nd</sup> Greg. All in favor. **Motion Carries**
- 6) **Motion to accept** updates to Rental Agreement for Hall and Pavillion by Meg, 2<sup>nd</sup> Cheryl. All in favor. **Motion Carries**
- 7) **Motion to approve** Lease Agreement between Grant Township and the Copper Harbor School for the use of the Copper Harbor School House for a charge of \$1.00/year by Art, 2<sup>nd</sup> Greg. All in favor. **Motion Carries**
- 8) Earned Sick Time Act (ESTA) goes into effect Feb 21
- a. HB 2002 is in the Senate and SB 15 also proposes changes to ESTA
- b. Create and post a poster with information, track employee hours
- 9) **Motion to** purchase a new Epollbook laptop to use strictly for elections, not to exceed \$1,000 by Meg, 2<sup>nd</sup> Greg. **Roll Call vote:** Meg – Y, Art – Y, Staci – Y, Greg – Y, Cheryl – Y. **Motion Carries**

## Agenda Request (Guests) Section

### Public Comment Period

#### ❖ Policy/Rules for Public Comment

- Any Resident/taxpayer wishing to address the Board, must be first recognized by the Chair, then identify themselves by name
- Each speaker will be given three (3) minutes to comment.
- Comments are to be directed solely to the board, not to audience
- No official Board action will take place on items presented in the public comment period. The Board will respond during a future public meeting as an agenda item
- Grant Township Board contact info: <https://granttownshipmi.org/contact.php>

Adam Yeoman – interim Executive Director for the Copper Harbor Trails Club; will need to re-bid for work on Point Trail – hoping to get bids by early April

Truman Jones – Thank you for the nomination and sending him to the MRWA spring conference.

**Financial Wrap-up**

**Motion to pay bills** in the amount of \$59,996.34, broken down as follows:

Water..... \$ 1,775.42

Sewer..... \$ 2,048.00

Fire..... \$ 3,868.20

General..... \$ 26,067.15

Jan Payroll..... \$ 26,237.57

**And adjourn, made by Staci, 2<sup>nd</sup> none; Roll Call vote:** Meg – Y, Art – Y, Staci – Y, Greg – Y, Cheryl – Y. **Motion Carries.**

**Meeting adjournment – 8:20pm**

APPROVED

**Email to MRWA:**

Good afternoon,

I am pleased to submit this nomination on behalf of our Board of Trustees, who unanimously and enthusiastically believe that we are very fortunate to have Truman Jones leading our Public Works team. Truman has elevated our operations in the short time that he has been with us. Limiting this submission to one page has been a real challenge! We tried to include a broad sampling that exemplifies his contributions.

Truman has demonstrated exceptional leadership, vision, and dedication to his role, and his impact on our public works department has been profound. He consistently goes above and beyond in driving efficiency, fostering collaboration, and delivering results that align with our community's goals. Whether it's through his innovative approach to problem-solving, his ability to inspire and motivate his team, or his commitment to continuous improvement, Truman exemplifies what it means to be an emerging professional in our field.

We are proud of his accomplishments and are confident that his work will continue to make a lasting, positive impact for years to come. Thank you for considering this nomination for Truman Jones for the MRWA Emerging Professional Award. We are eager to see his continued growth and success.

Please let me know if any further information is required.

Warm regards,

Meg Vivian North

Grant Township Supervisor

APPR