



Grant Township

Budget Review Meeting Agenda

September 20, 2023 at 6:00pm

Grant Township Community Center

220 Gratiot Street, Copper Harbor, MI 49918

Phone: (906) 289-4292

Pledge of Allegiance and Call To Order

Roll Call

Agenda Approvals

1. Approval of Budget Review (Special) Meeting Agenda

L-4029 2023 Tax Rate Request Form - Review & signatures due September 30th

Keweenaw Point Trail Phase III Project Update & Discussion

Bill pay process

1. Clerk vets all incoming bills, Deputy Clerk enters them
2. Treasurer's Office needs sufficient time to review bills
3. Trustees need sufficient time to review bills

Compensation Structure for Supervisor, Treasurer, and Clerk

1. Scott Ochodnický proposes replacing salaries with an hourly wage model with a time sheet requirement to ensure fair pay and accountability
2. Scott Ochodnický proposes that the Supervisor, Treasurer and Clerk positions are no less than (32) hours weekly to perform the essential tasks

Economic Data – The Living Wage for an individual in the State of Michigan is \$50,049 salary / \$24.06 hourly. Definition: A living wage is defined as the minimum income necessary for a worker to meet their basic needs.

Initial Payroll Budget Review Discussion

1. Review year-to-date payroll reports from Deputy Clerk
2. Little-to-no hours recorded year-to-date for 3 Township positions (Deputy Supervisor, Deputy Treasurer, and Water & Sewer Billing Assistant)
3. Are we over budget on anything (i.e. seasonal worker considerations)?

4. Are any budget amendments needed related to payroll?
5. Do we need to enter payroll early this month, estimating hours where needed?

Employee Raises & Compensation Considerations

6. Truman Jones anniversary is October 20th 2023 (currently \$22.00/hour established at February 14th 2023 Regular Board Meeting)
7. Forrest Fill's last raise was September 26th, 2022 (currently \$19.50/hour)
8. Both have since earned Water Operator Certification
9. Both have applied for the Wastewater Operator Certification test
10. Both Truman and Forrest are eligible for Grant Township Pension program, and per Township Ordinance 96-02, we're required to offer it to them
11. Both Truman and Forrest are eligible for Grant Township Group Insurance Plan program, and per Township Ordinance 97-01, we're required to offer it to them; we don't have one, so we're required to provide monetary reimbursement; research will need to be done
12. The Township is still currently paying Village of Baraga for wastewater compliance
13. Scott Ochodnicki proposes that we get Truman Jones and Forrest Fill closer to a living wage as soon as reasonably possible (by end of 2024)

Approval of funds for removal of brush pile, if needed

Public Comment Period

Adjournment