

## **GRANT TOWNSHIP REGULAR BOARD MEETING**

**Held at the Grant Township Hall  
230 Gratiot Street  
Copper Harbor, Michigan 49918  
Minutes for Tuesday December 10<sup>th</sup>, 2019**

Supervisor Ken Stigers called the meeting to order at 6:02 p.m. and led the assembly in the pledge of allegiance.

### **Roll Call**

Present were Supervisor Ken Stigers, Deputy Treasurer Karen Karl, Clerk Kelly Coltas, and Trustee Art Davis and Ned Huwatschek. Treasurer Misty Filsinger was absent.

- Motion to adopt Agenda put forth by Coltas/ Huwatschek all were in favor 4-0 motion carried.
- Motion to approve Minutes of Regular Board Meeting of 11/12/19 and work session of 12/5/19 put forth by Coltas/Davis, all were in favor motion carried 4-0.

### **Supervisor's Remarks**

Warming Shelter: The board will be setting a policy with regard to using the Community Center as a warming shelter in the future. The need for this became evident when Copper Harbor experienced a 25 hour power outage during a blizzard. The C.C. has a backup generator, kitchen, bathrooms and WIFI.

BOR dates for March 2020

Tuesday March 3<sup>rd</sup>, 2020  
10am organizational meeting

Monday March 9<sup>th</sup>, 2020  
9:00 AM to 3:00 PM

Thursday March 11<sup>th</sup>, 2020  
3:00 PM to 9:00 PM

### **Financials**

**General Fund:** \$374,553.36

**Fire Millage:** \$416,894.89

**DDA:** \$62,550.56

- Motion to approve the financial Reports, put forth by Coltas/Stigers
- The Board was polled  
Ayes: 4  
Nays: 0  
Absent: 1  
All were in favor, motion carried 4-0.

- **Utility Board**

SAW Grant with regard to grinder pumps was discussed. As well as the WWTF.

**DDA:**

Good turnout for meeting. DDA discussed possible help with grinder pump replacements. The board also expressed support for the RFP for the Pedestrian and bicycle Facilities design services.

**The Copper Harbor Parks Committee**

There has been significant damage to Hunter's Point with Boardwalk and trees down. Tom Jones has taken care of some of the trees but there will be a lot of repairs and clean up come spring.

**Lac La Belle to be Parks Committee**

No report

**Public Safety**

**CH Fire Dept.:**

The regular monthly meeting of the CHFD was held on Wednesday, December 4<sup>th</sup>. Trucks #1 and #2 were exercised, all systems on each truck.

At our mid- month meeting for November was held on November 20<sup>th</sup>, 2019.

Heater pans were put back on both Trucks #1 and #2 for the winter season. Truck #1 was exercised and all extrication equipment on board was checked and run.

In August we were inspected by ISO (Insurance Services Office) rep and found to be in good shape for structural fire suppression delivery system for our community. Our overall rating went from a 6/6Y to a 5/5Y (The lower the number the better equipped your fire suppression delivery is). There were no fire page outs this past month. The medical unit had a number of page outs for the month.

**LLB Fire**

No report

**Old Business**

**WWTF:**

The WWTF has reached its substantial completion date. OHM will be out this month to go over a punch list with the Sewer Dept. Final completion date will be done in the spring.

**Kayak Launch:** We have received 160 point on our application for the Kayak Launch.

We have lost 65 points because of the funding for the Keweenaw Point Trail phase 3 and the change in the medium income for the area.

**ATV Ordinance:** No action has been taken by the County on the ATV ordinance. They will be taking action on it sometime in the new-year.

**Mount Bohemia special permit License:**

It was found that no special permit was required.

**Pedestrian and Bicycle Facilities:** The Sidewalk Committee has asked to the Board to proceed with the RFP (request for proposal) for the Pedestrian and Bicycle Facilities Design Services.

- Motion to approve and RFP for the Pedestrian and Bicycle Facilities design services, put for Davis/Coltas, all were in favor, motion carried 4-0.

The committee will now solicit engineering firms to draw up plans. The design will include new features to ensure the safety of pedestrians and Mountain Bikers as well as adding aesthetic features to our street scape.

### **New Business**

The Township Clerk of 20 years is retiring and has submitted her resignation.

- Motion to approve with great sadness the resignation of the Township Clerk Kelly Coltas, to be effective as of December 25<sup>th</sup> 2019. Put forth by Coltas/Stigers, all were reluctantly in favor, Motion is carried 3-0. The Clerk abstained.

With the retiring of the Clerk the Township will need to appoint a new Clerk to fulfill the term. Fortunately the Clerk has been training her Deputy Greg Mielcarz to replace her.

- Motion to appoint Greg Mielcarz as the new Township Clerk to fulfill the existing term, put forth by Coltas/Davis, all were in favor, motion is carried 4-0.

The Clerks computer is in need of updating so it can handle the new software update.

- Motion to purchase a new computer set for the Township Clerk not to exceed \$1500.00 dollars. Put forth by Coltas/Stigers, the Board was polled

Ayes: 4

Nays: 0

Absent: 1

All were in favor, motion carried 4-0.

The Board of Review will be going for training this year (they must be trained every year) the cost of sending them will be \$351.00.

- Motion to approve \$351.00 to train the members of the BOR, put forth by Stigers/Coltas, the Board was polled

Ayes: 4

Nays: 0

Absent: 1

All were in favor, motion carried 4-0.

The March meeting date will have to be changed as there is an election that day. The meeting day will be changed to Thursday March 12<sup>th</sup>. The meeting will start at the same time at 6:00pm.

- Trustee Davis put forward a motion to hire Kelly Coltas as a consultant at 15.00 per hour, seconded by Huwatschek the Board was polled

Ayes: 3

Nays: 0

Absent: 1

The Clerk Coltas abstained

All were in favor, motion carried 3 -0.

## Public Comments

Staci Gibson comment on the county ATV meeting. A lot of interest, thoughts and ideas on ATV issues. It was agreed to keep looking at what could be done in the future.

Art Davis thanked the departing Clerk Kelly Coltas for her years of selfless service.

- Motion to pay audited bills for December in the amount of \$284,296.72 and adjourn Coltas/Huwatschek, the Board was polled  
Ayes: 4  
Nays: 0  
Absent: 1  
All were in favor, motion carried 4 -0.  
Meeting adjourned at 7:13 p.m.

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Ken Stigers  
Grant Township Supervisor

Kelly Coltas  
Grant Township Clerk