

## **GRANT TOWNSHIP REGULAR BOARD MEETING**

**Held at the Grant Township Hall  
230 Gratiot Street  
Copper Harbor, Michigan 49918  
Minutes for Tuesday February 12<sup>th</sup>, 2019**

Supervisor Ken Stigers called the meeting to order at 6:01 p.m. and led the assembly in the pledge of allegiance.

### **Roll Call**

Present were Supervisor Ken Stigers, Treasurer Karen Karl, Clerk Kelly Coltas, and Trustee Art Davis and Ned Huwatschek.

- Motion to adopt Agenda put forth by Clerk/Huwatschek all were in favor 5-0 motion carried.
- Motion to approve Minutes of Regular Board Meeting of 1/8/19 and work session of 2/7/19, put forth by Clerk/Davis, all were in favor motion carried 5-0.

### **Supervisor's Remarks**

Guest: Melissa Davis from U Power Tour and Brad Burnett from WUPDER to help communities pursue energy planning. Mr. Burnett explained the program and wanted to explore whether there would be interest. The program comes with 10 energy audits. BOR Dates: March 11<sup>th</sup>, from 2:30 pm to 9:00 pm and on March 13<sup>th</sup>, from 9:00 am to 3:00 pm.

2014 Assessing Manual: On the taxes this year will be a new assessing statement due to the State updates. The assessed value will be going up with the cost of building be valued at 2014 rebuild costs. It will not affect the taxes but the taxes will go up this year by 1.024%.

### **Financials:**

The Treasurer read the financial reports

### **Utility Board**

Zane from OHM gave a report on where the Sewer project is at this time.

### **DDA**

The DDA website is up and running now at granttownshipmi.org, the minutes will be available there. Tom Wierciak is looking at new picnic tables for the Park Pavilion. The plan is to sell the old ones and purchase new ones. The DDA will sell the old snowmobile to raise funds for the Bird club. The DDA will pay for the Copper Dog Porta potty and straw.

### **The Copper Harbor Parks Committee**

No report

### **Lac La Belle to be Parks Committee**

No report

### **Public Safety**

**CH Fire Dept.:**

Meeting was held on Feb 6<sup>th</sup> at 6:00pm where they exercised the extraction gear, and Truck #1

No fire call outs but multiple ems call outs.

### **LLB Fire**

No report

### **Old Business**

To keep up with the Michigan's new requirements we need to do the follow resolutions to stay current.

- Motion to adopt resolution # 01-2019, on procedures for granting and removing real property exemptions. Put for by Coltas/Davis, the Board was Polled, Stigers-Yes, Karl-Yes, Coltas-Yes, Huwatschek-Yes, Davis-Yes,  
Yeas-5  
Nays-0  
Absent-0  
All were in favor motion is carried, Resolution#01-2019 is declared adopted.
- Motion to adopt resolution # 02-2019, Resolution to waive penalties for the late filing of property transfer affidavits. Put for by Coltas/Huwatschek, the Board was Polled, Stigers-Yes, Karl-Yes, Coltas-Yes, Huwatschek-Yes, Davis-Yes,  
Yeas-5  
Nays-0  
Absent-0  
All were in favor motion is carried, Resolution #02-2019 is declared adopted.
- Motion to adopt resolution # 03-2019, Resolution for guideline for poverty exemption. Put for by Coltas/Huwatschek, the Board was Polled, Stigers-Yes, Karl-Yes, Coltas-Yes, Huwatschek-Yes, Davis-Yes,  
Yeas-5  
Nays-0  
Absent-0  
All were in favor motion is carried, Resolution #03-2019 is declared adopted.
- Motion to adopt resolution # 04-2019, Resolution to allow local residents to protest in writing. Put for by Coltas/Davis, the Board was Polled, Stigers-Yes, Karl-Yes, Coltas-Yes, Huwatschek-Yes, Davis-Yes,  
Yeas-5  
Nays-0  
Absent-0  
All were in favor motion is carried, Resolution #04-2019 is declared adopted.
- Motion to adopt resolution # 05-2019, Resolution public inspection and copying of public records. Put for by Coltas/Huwatschek, the Board was Polled, Stigers-Yes, Karl-Yes, Coltas-Yes, Huwatschek-Yes, Davis-Yes,  
Yeas-5  
Nays-0  
Absent-0

All were in favor motion is carried, Resolution #05-2019 is declared adopted. The policy is as follows.

Grant Township  
Policy and Procedure for the Public Inspection and Copying of Public Records  
In Lieu of customary Business Hours

1. Requests for public inspection and copying of public records may be made verbally and /or in writing.
2. Said requests may be directed to the township official and/or authorized individual responsible for said public records.
3. Any requests made pursuant to Michigan's Freedom of Information 'act (FOIA), shall be made to the FOIA coordinator (township supervisor) and shall be subject to the statutory requirements of FOIA.
4. If verbal request is made, the responding township official and/or authorized individual shall prepare a checklist of items/records requested to be copied and/or inspected. Said listing shall be presented to the requesting party on the date set for inspection or copying.
5. The responding township official and/or authorized individual may require the requesting party to counter sign the check list to indicate compliance with the verbal request.
6. The responding township official and /or authorized individual shall be responsible for the production of the requested copies.
7. The requesting party shall be billed for the copies and preparation time, if applicable, pursuant to the schedule of charges established by the Township Board.
8. If the request is for inspection of public record, the responding township official and/or authorized individual shall respond in a timely manner, not to exceed 5 business days, from the date of said request. Said response shall indicate the date, time and place when said public inspection of the requested public records shall take place.
9. The establishment of the date and time of the public inspection of the requested public records shall be in the discretion of the responding township official and/or authorized individual. The place designated for the requested inspection shall be the Township Hall or the location where said public records are officially retained.
10. The responding township official and /or authorized individual shall allow such inspection between the hours of 9:00 am and 5:00 pm, Monday through Friday, unless mutually agreed to by the responding township official and/or authorized individual and the requesting party.

There has been some confusion on the new Township Tractor

- Motion to define the use for the Township Tractor. The Township Tractor will only be used for Township work only, put forth by Coltas/Stigers, all were in favor, and motion carried 5-0.

## **New Business**

- Motion to adopt Resolution # 06-2019. Resolution approving a pension partial surrender for Art Davis put forth by Coltas/Karl, the Board was polled, Stigers-Yes, Karl-Yes, Coltas-Yes, Huwatschek-Yes, Davis-abstained. Motion carried ayes 4 Abstention 1. Resolution # 06-2019 declared adopted.

February is the month for annual salary Resolutions:

- Motion to adopt Resolution #07-2019, Salary for Township Trustees set at salary of \$3300.00 per year (12 meetings per year \$275.00 per meeting), put forth by Coltas/Karl. The Board was polled, Stigers- yes, Karl- yes, Coltas- yes, Davis- abstained and Huwatschek- abstained. All were in favor motion carried 3-0, with two abstentions. Resolution #07-2019 is declared adopted.
- Motion to adopt Resolution # 08-2019, Salary for Township Treasurer set at \$16,300, put forth by Coltas/Stigers. The Board was polled, Stigers- yes, Karl- abstained, Coltas- yes, Davis- yes and Huwatschek- yes. All were in favor motion carried 4-0, with one abstention. Resolution #08-2019 is declared adopted.
- Motion to adopt Resolution #09-2019, Salary for Township Clerk set at \$16,300.00, put forth by Karl/Davis. The Board was polled, Stigers- yes, Karl- yes, Coltas- abstained, Davis- yes and Huwatschek- yes. All were in favor motion carried 4-0, with one abstention. Resolution #09-2019 is declared adopted.
- Motion to adopt Resolution # 10-2019, Salary for Township Supervisor at \$22,000.00, put forth by Coltas/Huwatschek. The Board was polled, Stigers- abstained, Karl- yes, Coltas- yes, Davis- yes and Huwatschek- yes. All were in favor motion carried 4-0, with one abstention. Resolution #10-2019 is declared adopted.

## **Public Comment**

Syd Faassen asked about the pension withdraw and how that worked.

- Motion to pay audited bills for February in the amount of \$61,791.86 and adjourn Coltas/Karl, the Board was polled  
Ayes: 5  
Nays: 0  
Absent: 0  
All were in favor, motion carried 5-0.  
Meeting adjourned at 6:54 p.m.

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Ken Stigers  
Grant Township Supervisor

Kelly Coltas  
Grant Township Clerk

