

**Held at the Grant Township Hall
230 Gratiot Street
Copper Harbor, Michigan 49918
Minutes for Tuesday March 15th, 2016**

Call to Order

Supervisor Ken Stigers called the meeting to order at 6:00 p.m. and led the assembly in the pledge of allegiance.

Roll Call

Present were Supervisor Ken Stigers, Treasurer Karen Karl, Clerk Kelly Coltas, Trustees Ned Huwatschek and Art Davis.

- Motion to adopt Agenda put forth by Coltas/Davis, all were in favor 5-0 motion carried.
- Motion to approve Minutes of Regular Board Meeting of 02/09/16 and work session of 03/10/16, put forth by Coltas/Huwatschek all were in favor, and motion carried 5-0.

Supervisor's Remarks

Land Use Plan: The County's Land Use Plan will have their meeting on 3-22-16 at 10:00 am here at the Grant Township Hall.

Budget Hearing: Will be held on March 29th, 2016 at 10:00 am

Board of Review was yesterday for 6hrs, and next meeting will be on Thursday the 17th of March from 3-9 pm.

Cardboard Trailer: Thanks to Bill Eddy and Jeff Coltas on designing and building the carts for the cardboard recycling. Steve Karl, Jeff Coltas and Bill Eddy will do some redesign to make it easier to work with.

Treasurers Report

- Motion to accept Treasurers report as given, put forth by Coltas/Davis. All were in favor and motion carried 5-0.

Utility Board

Approved the Budget for 2016/2017. They also signed a contract with St. Germain Sandblasting who will be doing the inside and outside of the water tank. Tank will be down for 3 weeks, the plan is for it to be up and running by Memorial Day.

DDA

Approved the budget for the fiscal year 2016/17.

The DDA has signed a contract with the County to share back the millage capture for road repairs in Copper Harbor.

Public Safety

CH Fire Dept.:

The regular monthly meeting of the CHFD was held on Wednesday March 2nd, 2016 with 3 members present.

Discussed this year's Copper Dog 150, only 2 members were asked to help, Dan at Saturday finish line and Sunday's start line, Tom at fire hall for when vets were checking dogs health and blood draw.

Tod other member about not being able to use Woodlawn drive, Norland Trust because of impassable road. Fire Trucks only Truck #4, ambulance and UPPCO power Trucks etc.

Last week a local AAA wrecker truck became stuck due to Road Conditions. Carbon Fiber SCBA Tanks were swapped out for metal tanks. Fiber Tanks will be discontinued soon, 5 year testing.

At the mid-month meeting for February 2016 was held on February 17th, 2016 with 3 members present. The upcoming Coper Dog 150 was discussed, Norland Trust Drive and this year's fire mileage renewal in august. There were no fire page outs for the past 5 weeks. Medical had a number of page outs.

LLB Fire

Fire Calls: 0

Service Calls: 2 Traffic control

EMS Runs (FD assist): 0

Monthly Meeting: 0/25/16 6:00 pm

- Furnace fixed – turned out to be a gas valve in boiler, Hyrkas to work with Triangle Tube for Payment- this should be considered a warranty issue. This problem started well within the one year full warranty. The bill from Norther Plumbing & Heating should be paid as they assisted in the diagnosis.
- More discussion on Pancakes- not going to hold it this year.
- Coper Dog 150 traffic control- will do it on 27th and 28th at trail # 3 Delaware. (Done with no issues). Richard Schaefer, Gale Curtis & Ned Huwatschek from FD plus assistance from Hank Nurmi.

Monthly Training: Not done this month due to people working out of town and other obligations. Had to cancel

Other: N/A

EMS Runs 1st responder: 0

Old Business

Motion to adopt Resolution # 09-2016, to support the application for a grant proposal to Acquire 94 acres of land to preserve the trail system for Biking and Hiking in Copper Harbor. Put forth by Coltas/Huwatschek, all were in favor motion carried and Resolution # 09-2016 declared adopted.

New Business

- Motion to adopt Policy and Procedure for the Public Inspection and Copying of Public Records in Lieu of Customary Business Hours
 1. Requests for public inspection and copying of public records may be made verbally and or in writing.
 2. Said requests may be directed to the township/city official and/or authorized individual responsible for said public records.
 3. Any requests made pursuant to Michigan's Freedom of Information Act, shall be made to FOIA coordinator and shall be subject to the statutory requirements of FOIA.
 4. If verbal request is made, the responding township official and/or authorized individual shall prepare a checklist of items/records requested to be copied and/or inspected. Said listing shall be presented to the requesting party on the date set for inspection or copying.

5. The responding township/city official and or authorized individual may require the requesting party to counter sign the check list to indicate compliance with the verbal request.
6. The responding township/city official and/or authorized individual shall be responsible for the production of the requested copies.
7. The requesting party shall be billed for the copies and preparation time, if applicable, pursuant to the schedule of charges established by the Township Board/City Council.
8. If the request is for inspection of public record, the responding township/city official and/or authorized individual shall respond in a timely manner not to exceed 5 business days, from the date of said request. Said response shall indicate the date, time and place when said public inspection of the requested public records shall take place.
9. The establishment of the date and time of the public inspection of the requested public records shall be in the discretion of the responding township official and/or authorized individual. The place designated for the requested inspection shall be the Township/City Hall or the location where said public records are officially retained.
10. The responding Township/City official and/or authorized individual shall allow such inspection between the hours of 9:00 am and 5:00pm, Monday through Friday, unless mutually agreed to by the responding township official/city and/or authorized individual and the requesting party

Put forth by Coltas/Stigers all were in favor motion carried 5/0.

- Motion to adopt the State Poverty Guide lines for exemption for the paying of property tax. The 2016 poverty guidelines for 2016 are

Family unit

1	\$11,770
2	\$15,930
3	\$20,090
4	\$24,250
5	\$28,410
6	\$32,570
7	\$36,730
8	\$40,890

For each additional person \$4,160

PA 390 of 1994 states that the poverty exemption guidelines established by the governing body of the local assessing unit **shall also include an asset level test.** An asset test means the amount of cash, fixed assets or other property that could be used, or converted to cash for the use in the payment of property taxes.

Put forth by Coltas/Huwatschek, all were in favor motion carried, 5/0.

Public Comment

Sam Raymond would like to thank the Board for their financial support for the Canoeconia show that he attended. The Show was a great success.

Bill Eddy wanted to thank the people involved with grooming the ski trail this winter.

- Motion to pay audited bills for March in the amount of \$ 29,664.04 and adjourn Coltas/Davis, all were in favor, motion carried 5-0.

Meeting adjourned at 7:00p.m.

Ken Stigers
Grant Township Supervisor

Kelly Coltas
Grant Township Clerk